



PLANNING & DEVELOPMENT DEPARTMENT

EXTENSION OF TIME SUBMITTAL REQUIREMENTS

APPLICATION/PETITION FORM: A completed Application/Petition Form is required. The owner(s) of the real property must sign this form, or submit a Power of Attorney authorizing an agent to sign. A Notary Public must notarize the signature. When the property owner(s) reside outside of Nevada, the signature may be notarized in another state.

JUSTIFICATION LETTER: A detailed letter that explains the request, the intended use of the property, and how the project meets/supports existing City policies and regulations is required.

COPY OF APPROVAL LETTER: Submit a copy of the approval letter for the related case.

LASER PRINT: A reduced, black & white 8.5x11 (high resolution) copy of **ALL** original required plans and drawings is required.

FEES: Rezoning	\$250 plus \$5/acre
All other Applications	\$200

STATEMENT OF FINANCIAL INTEREST: A completed Statement of Financial Interest is required.